

ASSISTANT CHILDREN'S MINISTRIES DIRECTOR

Ministry Description

YOUR MISSION

We are looking for a person who will support and assist the Director of Children's Ministries in our mission of helping kids know and love Jesus.

The Children's Ministries focus is children from birth to 5th grade. We believe that when kids truly experience the gospel, their hearts are transformed. To that end, we strive to offer weekend, mid-week and summer programs that allow kids to hear and experience the satisfying gospel of Jesus Christ many times and in a variety of ways. It is our desire that kids fall in love with Jesus and choose, at a young age, to become a life long follower of Him.

AN ENTHUSIASTIC DISCIPLEMAKER

An ideal person for this ministry would be someone who is passionate about helping kids get to know and love Jesus. They will have strong leadership skills, creativity, energy and an enthusiasm for working with kids. They will be a gifted communicator with both kids and adults, and have the ability to galvanize others to join the children's ministries team.

PERSONAL REQUIREMENTS

1. Born again follower of Jesus Christ with the character qualifications found in 1 Tim. 3:1-7 and Titus 1:5-9.
2. Able to fully support the Christian and Missionary Alliance's statement of faith.
3. Agree with and be excited about Alliance Bible Church's vision and direction and the vision and direction of our Children's Ministries.
4. Ability to work cooperatively with volunteers and other members of the Alliance Bible Church staff.
5. Must love children and be passionate about their discipleship.
6. Must have effective oral and written communications skills and the ability to interact with many different individuals in a professional manner.
7. Must have a working knowledge of technology, specifically Apple devices and related software.



ALLIANCE IN A SNAPSHOT

- A *gospel-centered* church with the Christian & Missionary Alliance Denomination
- Fast paced, growing church desiring to **impact** their community.
- From 2017 - 2022 experienced over **60% growth from 500 - 800.**
- A place where there is a high value on **volunteer leadership** and teamwork.

RESPONSIBILITIES

- Assist in recruiting, training, scheduling and coaching volunteers for Children's Ministries programs, including Kingdom Kidz, Early Childhood, Awana, and Summer Camps.
- Assist in preparing rooms and curriculum for Sunday mornings, Wednesday nights and communicating plans with volunteers.
- Assist in planning and execution of large group time on Sunday mornings, including worship and review activities.
- Participate in Sunday morning and Wednesday evenings as deemed necessary.
- Assist in the planning and execution of our Summer Adventure Camps.
- Assist in recruiting volunteers and planning activities for Early Childhood special events, such as Easter, Christmas Eve, and Good Friday.
- Assist in the planning and execution of periodic Child Dedication Services.
- Assist in the development of an annual budget for Children's Ministries.
- Meet regularly with the Director of Children's Ministries.

NEXT STEPS

- Provide a quality photograph of yourself and your spouse/family (if applicable), resume, and a cover letter explaining why you have an interest in this position.
- Include at least three references from people who have first-hand knowledge of your passion and experience.
- You can send your information in PDF format to jwhite@myabc.church or submit it to the church office: info@myabc.church.
- If your initial information is reviewed and if we believe you are a qualified candidate, you will be contacted with your next step.

We encourage you to pray about joining us. We are praying for the right person to join in serving Christ alongside us!

BASICS

- Hourly: 20 hours per week
- Reports To: Director of Children's Ministries
- PTO Time: Not Eligible
- Benefits: Not Eligible
- Wage: \$20/hr.
- Office/Field Hours: Flexible on or offsite hours
- Professional Development: Budget Provided